

Approvals

City Attorney

Finance Director

City Manager



**TEMECULA COMMUNITY SERVICES DISTRICT
AGENDA REPORT**

TO: General Manager/Board of Directors
FROM: Jennifer Hennessy, Finance Director
DATE: June 14, 2016
SUBJECT: Approve Financial Statements for the 3rd Quarter Ended March 31, 2016

PREPARED BY: Pascale Brown, Accounting Manager

RECOMMENDATION: That the Board of Directors receive and file the Financial Statements for the 3rd Quarter Ended March 31, 2016.

BACKGROUND: The attached Financial Statements reflect the unaudited activity of the Temecula Community Services District for the 3rd Quarter Ended March 31, 2016. Please see the attached Financial Statements for an analytical review of financial activity.

FISCAL IMPACT: None

ATTACHMENTS:

1. Combining Balance Sheet as of March 31, 2016
2. Statement of Revenues, Expenditures and Changes in Fund Balance – Budget and Actual for the 3rd Quarter Ended March 31, 2016.

TEMECULA COMMUNITY SERVICES DISTRICT

COMBINING BALANCE SHEET

as of March 31, 2016

	Parks & Recreation	Service Level B Street Lights	Service Level C Slope Maintenance	Service Level D Refuse Recycling
ASSETS:				
Cash and Investments	\$ 940,301	\$ 80,712	\$ 1,090,652	\$ 521,005
Receivables	10,160	281	3,394	75,649
Due from Other Funds	52,059	-	-	-
Deposit	4,994	-	-	-
TOTAL ASSETS	\$ 1,007,514	\$ 80,993	\$ 1,094,046	\$ 596,654
LIABILITIES AND FUND BALANCES:				
LIABILITIES:				
Other Current Liabilities	\$ 217,931	\$ 45	\$ 119,412	\$ 538
TOTAL LIABILITIES	217,931	45	119,412	538
FUND BALANCES:				
Nonspendable:				
Deposits	4,994	-	-	-
Restricted For:				
Community Services	401,404	80,948	716,787	592,851
Committed To:				
Contractual Obligations (Encumbrance)	383,185	-	257,847	3,265
TOTAL FUND BALANCES	789,583	80,948	974,634	596,116
TOTAL LIABILITIES and FUND BALANCES	\$ 1,007,514	\$ 80,993	\$ 1,094,046	\$ 596,654

NOTE: Balances are unaudited

TEMECULA COMMUNITY SERVICES DISTRICT
COMBINING BALANCE SHEET
as of March 31, 2016

	Service Level R Street Road Maintenance	Service Level L Lake Park Maint.	Library	Public Art	Intern Fellowship Program	Total
ASSETS:						
Cash and Investments	\$ 22,336	\$ 270,652	\$ 305,188	\$ 7,683	\$ 7,892	\$ 3,246,421
Receivables	52	776	790	19	-	91,121
Due from Other Funds	-	-	-	-	-	52,059
Deposit	-	-	-	-	-	4,994
TOTAL ASSETS	\$ 22,388	\$ 271,428	\$ 305,978	\$ 7,702	\$ 7,892	\$ 3,394,595
LIABILITIES AND FUND BALANCES:						
LIABILITIES:						
Other Current Liabilities	\$ -	\$ 8,892	\$ 9,929	\$ -	\$ 95	\$ 356,842
TOTAL LIABILITIES	-	8,892	9,929	-	95	356,842
FUND BALANCES:						
Nonspendable:						
Deposits	-	-	-	-	-	4,994
Restricted For:						
Community Services	22,388	224,381	218,648	7,702	7,797	2,265,204
Committed To:						
Contractual Obligations (Encumbrance)	-	38,155	77,401	-	-	759,853
TOTAL FUND BALANCES	22,388	262,536	296,049	7,702	7,797	3,037,753
TOTAL LIABILITIES and FUND BALANCES	\$ 22,388	\$ 271,428	\$ 305,978	\$ 7,702	\$ 7,892	\$ 3,394,595

NOTE: Balances are unaudited

TEMECULA COMMUNITY SERVICES DISTRICT

STATEMENT OF REVENUES, EXPENDITURES, and CHANGES IN FUND BALANCE - BUDGET AND ACTUAL CITYWIDE OPERATIONS for the 3rd Quarter Ended March 31, 2016

	Annual Amended Budget	YTD Activity	Encumbrances	Total Activity	% Budget	
REVENUES:						
Special Tax (Measure C)	\$ 1,852,879	\$ 988,114	\$ -	\$ 988,114	53%	(1)
Recreation Funding(General Fund)	4,601,783	\$ 3,451,337	-	3,451,337	75%	
Recreation Program	2,459,315	\$ 1,899,185	-	1,899,185	77%	
Investment Interest	2,200	5,533	-	5,533	252%	(2)
TOTAL REVENUES	8,916,177	6,344,169	-	6,344,169	71%	
EXPENDITURES:						
General Operations	2,425,289	1,634,585	49,394	1,683,979	69%	
Senior Center	300,596	212,063	8,612	220,675	73%	
Community Recreation Center (CRC)	843,267	509,690	35,273	544,963	65%	
Recreation Programs	674,418	527,990	42,335	570,325	85%	
Temecula Community Center (TCC)	216,932	135,877	7,111	142,988	66%	
Museum	328,424	200,882	13,003	213,885	65%	
Aquatics	743,119	427,711	96,830	524,541	71%	
Sports	345,030	214,337	6,978	221,315	64%	
Children's Museum	279,680	192,320	9,043	201,363	72%	
Community Theater	1,152,268	813,799	62,932	876,731	76%	
Cultural Arts	317,103	191,395	16,709	208,104	66%	
Harveston Center	195,592	140,513	14,093	154,606	79%	
Conference Center	82,005	48,828	1,048	49,876	61%	
Human Services	244,769	150,647	11,439	162,086	66%	
Facility YMCA	22,000	5,540	-	5,540	25%	
Jefferson Recreation Center	53,394	36,063	4,963	41,026	77%	
Contract Classes	779,265	483,130	1,095	484,225	62%	
Park Rangers	5,505	623	2,327	2,950	54%	
TOTAL EXPENDITURES	9,008,656	5,925,993	383,185	6,309,178	70%	
Revenues Over/(Under) Expenditures and Transfers	(92,479)	418,176				
Beginning Fund Balance as of 7/01/2015	371,407	371,407				
Ending Fund Balance as of 3/31/2016	<u>\$ 278,928</u>	<u>\$ 789,583</u>				

NOTES:

(1) Special assessment taxes are primarily received in January and May each fiscal year.

(2) The variance is due to the change in the fair value on investments, fluctuating interest rates, and improved cash flows.

TEMECULA COMMUNITY SERVICES DISTRICT
STATEMENT OF REVENUES, EXPENDITURES,
and CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
SERVICE LEVEL B - RESIDENTIAL STREET LIGHTS
for the 3rd Quarter Ended March 31, 2016

	Annual Amended Budget	Total YTD Activity	% of Budget	
REVENUES:				
Assessments	\$ 641,384	\$ 336,170	52%	(1)
Recreation Funding(General Fund)	390,888	376,956	96%	(2)
Investment Interest	87	368	423%	(3)
TOTAL REVENUES	<u>1,032,359</u>	<u>713,494</u>	69%	
EXPENDITURES:				
Salaries and Wages	11,150	8,737	78%	
Street Lighting Fees	977,352	635,541	65%	
Property Tax Admin Fees	13,770	10,763	78%	
TOTAL EXPENDITURES	<u>1,002,272</u>	<u>655,041</u>	65%	
Revenues Over/(Under) Expenditures	30,087	58,453		
Beginning Fund Balance as of 7/01/2015	<u>22,495</u>	<u>22,495</u>		
Ending Fund Balance as of 3/31/2016	<u>\$ 52,582</u>	<u>\$ 80,948</u>		

NOTES:

- (1) Special assessment taxes are primarily received in January and May each fiscal year.
(2) Contribution is funded based on operational needs of Service Level B activities.
(3) The variance is due to the change in the fair value on investments, fluctuating interest rates, and improved cash flows.

TEMECULA COMMUNITY SERVICES DISTRICT
STATEMENT OF REVENUES, EXPENDITURES,
and CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
SERVICE LEVEL C - PERIMETER LANDSCAPING
AND SLOPE MAINTENANCE
for the 3rd Quarter Ended March 31, 2016

	Annual Amended Budget	Total YTD Activity	Encumbrances	Total Activity	% of Budget	
REVENUES:						
Assessments	\$ 1,584,858	\$ 831,376	\$ -	\$ 831,376	52%	(1)
Reimbursements	-	4,237	-	4,237		(2)
Investment Interest	4,510	5,682	-	5,682	126%	(3)
TOTAL REVENUES	1,589,368	841,295	-	841,295	53%	
EXPENDITURES:						
Zone 1 Saddlewood	45,248	26,377	6,183	32,560	72%	
Zone 2 Winchester Creek	80,690	19,515	13,011	32,526	40%	
Zone 3 Rancho Highlands	65,441	49,915	4,186	54,101	83%	
Zone 4 The Vineyards	7,790	4,519	893	5,412	69%	
Zone 5 Signet Series	40,043	26,043	3,712	29,755	74%	
Zone 6 Woodcrest Country	32,411	10,289	2,164	12,453	38%	
Zone 7 Ridgeview	20,451	12,983	2,921	15,904	78%	
Zone 8 Village Grove	131,241	84,669	17,770	102,439	78%	
Zone 9 Rancho Solana	10,971	1,580	155	1,735	16%	
Zone 10 Martinique	11,996	5,422	773	6,195	52%	
Zone 11 Meadowview	3,143	1,446	111	1,557	50%	
Zone 12 Vintage Hills	90,755	49,534	10,902	60,436	67%	
Zone 13 Presley Development	33,711	17,800	4,070	21,870	65%	
Zone 14 Morrison Homes	15,510	9,492	1,391	10,883	70%	
Zone 15 Barclay Estates	10,392	7,061	1,458	8,519	82%	
Zone 16 Tradewinds	67,611	57,144	2,437	59,581	88%	
Zone 17 Monte Vista	2,954	1,687	219	1,906	65%	
Zone 18 Temeku Hills	100,074	55,211	12,510	67,721	68%	
Zone 19 Chantemar	67,362	27,442	31,380	58,822	87%	
Zone 20 Crowne Hill	193,436	103,555	26,697	130,252	67%	
Zone 21 Vail Ranch	250,574	167,644	34,368	202,012	81%	
Zone 22 Sutton Place	4,703	2,785	486	3,271	70%	
Zone 23 Pheasant Run	8,985	6,009	750	6,759	75%	
Zone 24 Harveston	163,544	110,112	21,513	131,625	80%	
Zone 25 Serena Hills	67,749	35,858	13,076	48,934	72%	
Zone 26 Gallery Tradition	3,825	1,268	158	1,426	37%	
Zone 27 Avondale	9,042	5,939	885	6,824	75%	
Zone 28 Wolf Creek	236,492	112,633	43,375	156,008	66%	
Zone 29 Gallery Portrait	6,809	2,393	293	2,686	39%	
TOTAL EXPENDITURES	1,782,953	1,016,325	257,847	1,274,172	71%	
Revenues Over/(Under)						
Expenditures	(193,585)	(175,030)				
Beginning Fund Balance as of 7/01/2015	1,149,664	1,149,664				
Ending Fund Balance as of 3/31/2016	\$ 956,079	\$ 974,634				

NOTES:

(1) Special assessment taxes are primarily received in January and May each fiscal year.

(2) A reimbursement was received from SoCal Water Smart for a prior fiscal year service.

(3) The variance is due to the change in the fair value on investments, fluctuating interest rates, and improved cash flows.

TEMECULA COMMUNITY SERVICES DISTRICT
STATEMENT OF REVENUES, EXPENDITURES,
and CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
SERVICE LEVEL D -
REFUSE COLLECTION, RECYCLING & STREET SWEEPING
for the 3rd Quarter Ended March 31, 2016

	Annual Amended Budget	Total YTD Activity	Encumbrances	Total Activity	% of Budget	
REVENUES:						
Assessments	\$ 7,253,980	\$ 3,803,624	\$ -	\$ 3,803,624	52%	(1)
Recycling Program/Grant	32,335	47,140	-	47,140	146%	(2)
Investment Interest	1,600	3,379	-	3,379	211%	(3)
TOTAL REVENUES	7,287,915	3,854,143	-	3,854,143	53%	
EXPENDITURES:						
Salaries and Wages	98,013	72,224	-	72,224	74%	
Department of Conservation Grant	59,768	-	-	-	0%	
Refuse Hauling	7,002,738	3,359,979	-	3,359,979	48%	
Operating Expenditures	59,750	15,027	3,265	18,292	31%	
TOTAL EXPENDITURES	7,220,269	3,447,230	3,265	3,450,495	48%	(4)
Revenues Over/(Under) Expenditures	67,646	406,913				
Beginning Fund Balance as of 7/01/2015	189,203	189,203				
Ending Fund Balance as of 3/31/2016	<u>\$ 256,849</u>	<u>\$ 596,116</u>				

NOTES:

- (1) Special assessment taxes are primarily received in January and May each fiscal year.
- (2) The variance is due to recycling grant program revenues received this quarter.
- (3) The variance is due to the change in the fair value on investments, fluctuating interest rates, and improved cash flows.
- (4) The variance in expenditures is due to the second payment to CR&R for refuse hauling services is not due until May 2016 when property taxes are received.

TEMECULA COMMUNITY SERVICES DISTRICT
STATEMENT OF REVENUES, EXPENDITURES,
and CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
SERVICE LEVEL R - STREETS AND ROADS
for the 3rd Quarter Ended March 31, 2016

	Annual Amended Budget	Total YTD Activity	% of Budget	
REVENUES:				
Assessments	\$ 5,532	\$ 2,737	49%	(1)
Investment Interest	100	112	112%	(2)
TOTAL REVENUES	<u>5,632</u>	<u>2,849</u>	51%	
EXPENDITURES:				
Emergency Street Maintenance	9,690	-	0%	
Property Tax Admin Fees	153	153	100%	
TOTAL EXPENDITURES	<u>9,843</u>	<u>153</u>	2%	(3)
Revenues Over/(Under) Expenditures	(4,211)	2,696		
Beginning Fund Balance as of 7/01/2015	<u>19,692</u>	<u>19,692</u>		
Ending Fund Balance as of 3/31/2016	<u>\$ 15,481</u>	<u>\$ 22,388</u>		

NOTES:

- (1) Special assessment taxes are primarily received in January and May each fiscal year.
(2) The variance is due to the change in the fair value on investment as well as fluctuating interest rates.
(3) The variance is due to less than anticipated Emergency Street Maintenance repair during this fiscal year.

TEMECULA COMMUNITY SERVICES DISTRICT
STATEMENT OF REVENUES, EXPENDITURES,
and CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
SERVICE LEVEL L - LAKE PARK MAINTENANCE
for the 3rd Quarter Ended March 31, 2016

	Annual Amended Budget	Total YTD Activity	Encumbrances	Total Activity	% of Budget	
REVENUES:						
Assessments	\$ 232,434	\$ 123,571	\$ -	\$ 123,571	53%	(1)
Harveston Lake Boat Fees	3,600	4,331	-	4,331	120%	(2)
Investment Interest	1,500	1,445	-	1,445	96%	(3)
TOTAL REVENUES	<u>237,534</u>	<u>129,347</u>	<u>-</u>	<u>129,347</u>	54%	
EXPENDITURES:						
Salaries and Wages	22,359	15,880	-	15,880	71%	
Operating Expenditures	222,258	139,808	38,155	177,963	80%	
TOTAL EXPENDITURES	<u>244,617</u>	<u>155,688</u>	<u>38,155</u>	<u>193,843</u>	79%	
Revenues Over/(Under) Expenditures	(7,083)	(26,341)				
Beginning Fund Balance as of 7/01/2015	<u>288,877</u>	<u>288,877</u>				
Ending Fund Balance as of 9/30/015	<u>\$ 281,794</u>	<u>\$ 262,536</u>				

NOTES:

- (1) Special assessment taxes are primarily received in January and May each fiscal year.
(2) Lake Boat fees revenues are higher than anticipated for this fiscal year.
(3) The variance is due to the change in the fair value on investment as well as fluctuating interest rates.

TEMECULA COMMUNITY SERVICES DISTRICT

STATEMENT OF REVENUES, EXPENDITURES,
and CHANGES IN FUND BALANCE - BUDGET AND ACTUAL

TEMECULA LIBRARY
for the 3rd Quarter Ended March 31, 2016

	Annual Amended Budget	YTD Activity	Encumbrances	Total Activity	% of Budget
REVENUES:					
Library Services	\$ 135,825	\$ 95,244	\$ -	\$ 95,244	70%
Recreation Funding(General Fund)	644,205	483,154	-	483,154	75%
Investment Interest	1,800	1,537	-	1,537	85%
TOTAL REVENUES	781,830	579,935	-	579,935	74%
EXPENDITURES:					
Salaries and Wages	48,700	31,759	-	31,759	65%
Operating Expenditures	828,296	528,644	77,401	606,045	73%
TOTAL EXPENDITURES	876,996	560,403	77,401	637,804	73%
Revenues Over/(Under) Expenditures	(95,166)	19,532			
Beginning Fund Balance as of 7/01/2015	276,517	276,517			
Ending Fund Balance as of 3/31/2016	\$ 181,351	\$ 296,049			

TEMECULA COMMUNITY SERVICES DISTRICT

STATEMENT OF REVENUES, EXPENDITURES,
and CHANGES IN FUND BALANCE - BUDGET AND ACTUAL

PUBLIC ART

for the 3rd Quarter Ended March 31, 2016

	Annual Amended Budget	Total YTD Activity	% of Budget	
REVENUES:				
Public Art Revenues	\$ 26,108	\$ 10,656	41%	(1)
Operating Transfer In	41,374	31,738		
Investment Interest	-	108		
TOTAL REVENUES	<u>67,482</u>	<u>42,502</u>	63%	
EXPENDITURES:				
Operating Transfer Out	<u>67,482</u>	<u>34,800</u>	52%	(2)
TOTAL EXPENDITURES	<u>67,482</u>	<u>34,800</u>	52%	
Revenues Over/(Under) Expenditures	-	7,702		
Beginning Fund Balance as of 7/01/2015	<u>-</u>	<u>-</u>		
Ending Fund Balance as of 3/31/2016	<u>\$ -</u>	<u>\$ 7,702</u>		

NOTES:

(1) The variance is due to less than anticipated revenues received during this quarter.

(2) The Capital Improvement Project (CIP) "City Hall Exterior LED Lighting "Light it Up" project budgeted with this fund has been reprogrammed.

TEMECULA COMMUNITY SERVICES DISTRICT

STATEMENT OF REVENUES, EXPENDITURES,
and CHANGES IN FUND BALANCE - BUDGET AND ACTUAL

INTERN FELLOWSHIP PROGRAM
for the 3rd Quarter Ended March 31, 2016

	Annual Amended Budget	Total YTD Activity	% of Budget
REVENUES:			
Operating Transfers In(General Fund)	\$ 19,645	\$ 15,479	79%
Investment Interest	-	(3)	0%
TOTAL REVENUES	<u>19,645</u>	<u>15,476</u>	79%
EXPENDITURES:			
Salaries and Wages	<u>19,645</u>	<u>8,341</u>	42% (1)
TOTAL EXPENDITURES	<u>19,645</u>	<u>8,341</u>	42%
Revenues Over/(Under) Expenditures	-	7,135	
Beginning Fund Balance as of 7/01/2015	<u>662</u>	<u>662</u>	
Ending Fund Balance as of 3/31/2016	<u>\$ 662</u>	<u>\$ 7,797</u>	

NOTES:

(1) The variance in salaries and wages is due to \$7,892 was paid by Community Development Block Grant Just Add One Program.